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# 2023 Australian Workplace Giving Awards Conditions of Entry

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Thank you for your interest in making a submission for the 2023 Australian Workplace Giving Awards.

The following terms and conditions of entry apply to all submissions for the 2023 Australian Workplace Giving Awards.

- 1) The only channel for submitting an application is using the online application portal on <https://www.1mdonors.org.au/secure-login/>.
- 2) Workplace Giving Australia must receive submissions in accordance with the criteria by 5pm Australian Eastern Standard Time (AEST), **Thursday 7th September 2023** (deadline extended 24th August 2023) to be eligible to participate in the 2023 Awards. For reasons of fairness late applications will not be accepted.
- 3) It is the responsibility of an applicant to ensure that all information relevant to the submission is:
  - Provided in full and meets the eligibility criteria
  - Adheres to the word and size limit requirements
  - Correct – any information provided which, in the view of the judging panel, is misleading or deceptive in any way will result in disqualification.
- 4) Applicant to ensure permissions and authorisations for the information provided, including third party information.
- 5) Workplace Giving Australia reserves the right to verify information contained in an application, including requiring an applicant to answer questions or provide additional information relating to the submission at any time during the judging process.
- 6) By entering the 2023 Australian Workplace Giving Awards the applicant agrees for their organisation to be part of any media publicity and for information provided in a submission to be used for promotional activities of Workplace Giving Australia, as appropriate.
- 7) One organisation may enter more than one (1) category.

- 8)** Organisations may only submit one entry per category, with the exception of the Best Innovation and Best Corporate+Charity Partnership categories.
- 9)** All information and data relating to applications must be based on the time frame of 18 months prior to submission for all categories.
- 10)** In the instance where a PAF is the vehicle for managing the company's community investment, and only receives charitable donations from that one company and/or its employees, for the purposes of these Awards, it will be considered to be a part of that company and should enter Awards open to Employer or Corporate. In instances where the PAF accepts donations from more than one employer organisation, for the purposes of these Awards it will be considered to be an independent entity and should enter the Awards open to Charities.
- 11)** Judges reserve the right to determine whether an entry qualifies as acceptable. Entries the judges deem unacceptable will be ruled invalid.
- 12)** Judges may deem an entry invalid if, in the past year, the entering organisation has faced any community backlash over its operating practices.
- 13)** All judges' decisions are final and no correspondence will be entered into relating to the judging process or the outcome.
- 14)** These conditions may be amended at the discretion of Workplace Giving Australia.

Workplace Giving Australia will publish any revised conditions on this website:

<https://workplacegivingaustralia.org.au/inspiration/workplace-giving-excellence-awards/>